

What is PDF and why use it?

You probably already use PDF documents every day. Bank statements



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- Bank statements
- = Invoices
- Boarding passes



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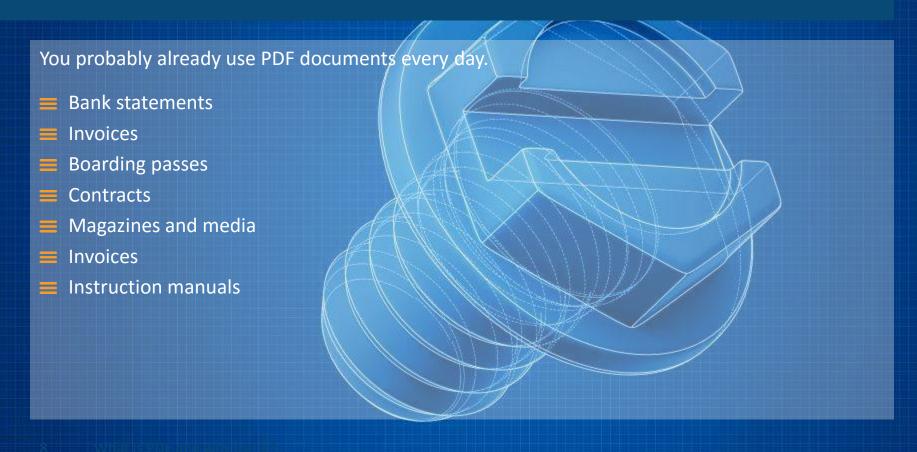
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- Bank statements
- Invoices
- **Boarding passes**
- Tickets
- Contracts



You probably already use PDF documents every day.

- Bank statements
- Invoices
- Boarding passes
- **Tickets**
- Contracts
- Magazines and media



PDF stands for 'Portable Document Format', created in 1993 to capture documents from any file format. It has evolved a lot in the past decades. Users can now use it for:

Information sharing

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The PDF/A format allows metadata (e.g. with keywords) to be attached to your PDF document and can be picked up by search engines

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- Increased document accessibility

The PDF/UA ("universal accessibility") is compatible with assistive technology for the visually impaired. In this way they know where an image is and what it is supposed to contain.

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- Increased document accessibility
- Digital signatures

Modern PDF documents allow for compliance with international digital authentication methods in a secure and efficient way.

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The ZUGFeRD standard allows XML to be attached to a PDF, leading to invoices that can be quickly processed by both machines (XML) and human users (PDF).

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- Assistance in digital transformation

Using automated and programmable PDF functionalities in your workflow cuts down on time, wastes less paper and is more traceable than any analog and most other digital processes.

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There's an estimated 2.5 trillion PDF documents in the world today.

If all the world's PDF documents were an actual paper stack starting from sea level on the Earth, you'd be able to go to the moon and back.





Who makes PDF files?

Who makes PDF?

Many applications have a functionality that allows users to print their files into the PDF format, and many PDF applications exist to convert even more proprietary file types to PDF.

- Some of these applications use iText to do so
- iText is the world's fourth most widely-used PDF creation engine



Who makes PDF?

PDF is an open file format and its rules are governed by an ISO Committee.





Who makes PDF?

Which, by the way, iText is a member of.







Quick and efficient information sharing

PDF is a universal format

PDFs look the same regardless of platform

Why should I use PDF? PDFs can be Long-term format Digital archiving searchable and reliability indexable

Enhanced document accessibility

Compatibility with screen readers

Digital signatures and authentication

No more need for snail mail, scans or faxes

Conformity to international invoice standards

Devices can read

XML invoice

metadata packaged

within the PDF

Human users can easily fill in the data fields they can see

Assistance in digital transformation

Streamlining workflow

Freeing up your time for value-added work



